



Village of Hebron Police Department

Office of the Chief of Police

Tyler Welsh

934 W. Main Street ~ Hebron, Ohio 43025

740-928-9402 ~ Fax 740-928-2222

Qualifications for Employment

1. Must be 21 years old at time of appointment
2. Valid Ohio Driver's License
3. Ohio Peace Officer Training Commission (OPOTC) certification.
4. High school diploma or equivalent
5. Must meet applicable statutory eligibility requirements and the department's criminal-history standards

Disqualifiers for Employment

1. Any intentional deception throughout the hiring process
2. Failure to complete required selection steps
3. Recommendation by the Psychologist as being unfit for police duties
4. Any conviction of a felony offense
5. Any conviction of a domestic violence offense
6. Substantiated violence or sexual misconduct
7. Substantiated history of discrimination, hate, or explicit bias against members of a protected class
8. Documented credibility problems affecting testimony
9. Dishonorable discharge from the United States Military
10. Convictions of the following traffic offenses:
 - a. Vehicular homicide
 - b. DUI/OVI (or equivalent) within the previous five (5) years
 - c. Two or more separate DUI/OVI convictions occurring at age 18 or older.
 - d. Driving under suspension conviction within previous five (5) years
 - e. Three (3) moving violations within the previous two (2) years.
11. Arrest or conviction for gambling offense
12. Any pattern of theft offenses as an adult
13. Any pattern of theft offenses from any previous employer
14. Termination from another law enforcement agency
15. Criminal Gang Involvement
16. Pattern of substance abuse:
 - a. Conviction of illegal sales of drugs
 - b. Conviction of purchase of illegal drugs
 - c. Admission of illegal drug use as an adult (excluding legal use of marijuana)
 - d. Any use of marijuana/THC within the last three (3) years

RETURN COMPLETED FORM TO:

VILLAGE OF HEBRON
934 WEST MAIN STREET
HEBRON, OHIO 43025

**Employment Application****APPLICANT INFORMATION (PLEASE PRINT)**

Last Name		First		M.I.	Date	
Address				Apartment #		
City		State		ZIP		
Phone			E-mail Address			
Desired Position			Date Avail		Desired Salary	
Are you a citizen of the United States?	YES ☐	NO ☐	If no, are you authorized to work in the U.S.?		YES ☐	NO ☐
Have you ever worked for the Village of Hebron?	YES ☐	NO ☐	If so, when?			
Are you related to anyone on staff, or to any elected official(s)?	YES ☐	NO ☐	If so, who?			
Do you have a valid Ohio Drivers License?	YES ☐	NO ☐	Commercial Drivers License?	YES ☐	NO ☐	Drivers License Number

PREVIOUS EMPLOYMENT (IF YOU NEED MORE ROOM, PLEASE USE A SEPARATE SHEET OF PAPER)

Account for *all time* for the past ten (10) years, including periods of unemployment.

You MUST indicate the name used if it is different than the signature on this application. Begin with your present position or occupation. It will become an official part of this application.

Company			Phone			
Address			Supervisor			
Job Title		Starting Salary	\$	Ending Salary	\$	
Responsibilities						
From		To		Reason for Leaving		
May we contact this employer?			YES ☐	NO ☐		
Company			Phone			
Address			Supervisor			
Job Title		Starting Salary	\$	Ending Salary	\$	
Responsibilities						
From		To		Reason for Leaving		
May we contact this employer?			YES ☐	NO ☐		

Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$			Ending Salary	\$
Responsibilities									
From		To		Reason for Leaving					
May we contact this employer?				YES ☐	NO ☐				
EDUCATION									
High School				Address					
From		To		Did you graduate?	YES ☐	NO ☐	Diploma/GED		
College				Address					
From		To		Did you graduate?	YES ☐	NO ☐	Degree		
Area of Study:									
Other				Address					
From		To		Did you graduate?	YES ☐	NO ☐	Degree		
Area of Study:									
MILITARY SERVICE									
Branch					From		To		
Rank at Discharge					Type of Discharge				
If other than honorable, explain									
Job-related training:									
Are you a citizen of the United States?			YES ☐	NO ☐	If no, are you authorized to work in the U.S.?			YES ☐	NO ☐
SPECIAL LICENSES									
Current special licenses/endorsements/certifications									
Please list any additional knowledge, skills, specialized training, and abilities not previously discussed which may be of a qualifying nature or helpful to you in establishing your eligibility. Include any projects, hobbies, community or volunteer activities, offices held, etc.									

PROFESSIONAL REFERENCES			
<i>Please list three professional references</i>			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

PERSONAL REFERENCES			
<i>Please list three personal references, excluding family members</i>			
Full Name		Phone	
Relationship/ Years Acquainted		email	
Address			
Full Name		Phone	
Relationship/ Years Acquainted		email	
Address			
Full Name		Phone	
Relationship/ Years Acquainted		email	
Address			

DISCLAIMER AND SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge. I authorize investigation of all information contained in this application for employment. The Village of Hebron conducts extensive background investigations to include but may not be limited to criminal, personal, financial, and employment history. I understand that false or misleading information on my application or interview may result in my release. The Village of Hebron has the right to accept or reject any and all applications based on information acquired from background information.			
Signature		Date	

An Equal Opportunity / Affirmative Action Employer